



2. Position: \_\_\_\_\_ Dates: From \_\_\_\_\_ to \_\_\_\_\_

Employer: \_\_\_\_\_  
*Name Address City, State Zip*

Immediate Supervisor: \_\_\_\_\_ Phone: \_\_\_\_\_

Describe your job responsibilities: \_\_\_\_\_  
\_\_\_\_\_

Reason for leaving: \_\_\_\_\_

May we contact your current employer?  Yes  No Current salary: \_\_\_\_\_

3. Position: \_\_\_\_\_ Dates: From \_\_\_\_\_ to \_\_\_\_\_

Employer: \_\_\_\_\_  
*Name Address City, State Zip*

Immediate Supervisor: \_\_\_\_\_ Phone: \_\_\_\_\_

Describe your job responsibilities: \_\_\_\_\_  
\_\_\_\_\_

Reason for leaving: \_\_\_\_\_

May we contact your current employer?  Yes  No Current salary: \_\_\_\_\_

**ADDITIONAL PROFESSIONAL REFERENCES**

1. Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Company: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_ Years known: \_\_\_\_\_

2. Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Company: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_ Years known: \_\_\_\_\_

*INTERNAL USE ONLY*

*Professional references verified by* \_\_\_\_\_ *Date:* \_\_\_\_\_

*Personal references verified by* \_\_\_\_\_ *Date:* \_\_\_\_\_

**Disclosures:**

We are committed to providing an equal opportunity work environment where everyone is treated with fairness, dignity, and respect. We will comply with all laws, regulations, and policies related to nondiscrimination in all of our personnel actions, including hiring, transfers, terminations, evaluations, recruiting, compensation, discipline, and promotion.

Before driving a vehicle to transport children, I understand that I am required to disclose any moving traffic violation that occurred five years prior to, during employment, or assignment as a driver. I further understand that I will be required to provide a copy of my driving record annually or more often at the request of the employer.

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*Applicant's Signature*

*Date*

I understand that upon employment, I will be required to submit written information to demonstrate that I possess the education, training, staff development, certification, and experience required for the job in which I have applied.

**I hereby certify that the information given on this application is true and complete to the best of my knowledge.**

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*Applicant's Signature*

*Date*

*For Office Use Only*

*Hire Date:* \_\_\_\_\_ *Hired By:* \_\_\_\_\_

*Position:* \_\_\_\_\_ *Hourly Wage:* \_\_\_\_\_

*Start Date:* \_\_\_\_\_ *References Documented by:* \_\_\_\_\_